



CITY FINANCE AND GOVERNANCE COMMITTEE MINUTES

for the meeting

Tuesday, 17 September 2024

in the Colonel Light Room, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
Councillor Elliott (Deputy Chair)
Deputy Lord Mayor, Councillor Snape and Councillors Abrahamzadeh, Couros, Davis,
Hou, Martin and Noon

1 Acknowledgement of Country

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

2 Apologies and Leave of Absence

Apologies:

Councillors Giles, Li and Siebentritt (Chair)

3 Confirmation of Minutes - 20/8/2024

Moved by Deputy Lord Mayor, Councillor Snape,
Seconded by Councillor Noon -

That the Minutes of the meeting of the City Finance and Governance Committee held on 20 August 2024 and the reconvened meeting held on 27 August 2024, be taken as read and be confirmed as an accurate record of proceedings.

Carried unanimously

4 Declaration of Conflict of Interest

Nil

5 Deputations

Nil

6 Workshops

Nil

7 Reports for Recommendation to Council

7.1 2024/25 LTFP update - Draft for Consultation

Discussion ensued

It was then –

Moved by Deputy Lord Mayor, Councillor Snape,
Seconded by Councillor Martin -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Approves the Draft 2024/2025 – 2033/34 Long Term Financial Plan document set out in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee on 17 September 2024 for the purpose of public consultation commencing at 9.00am on Monday 30 September 2024 and concluding at 11.59pm on Sunday 20 October 2024.
2. Notes the long term financial sustainability of the Long Term Financial Plan 2024/25 to 2033/34 based on the adopted assumptions.

3. Notes the Long-Term Financial Plan incorporates borrowings of \$220.6 million as at the end of 2033/34, which is the forecast prudential borrowing limit.
4. Notes the Draft 2024/25 CEO Sustainability Report set out in Attachment B to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee on 17 September 2024.
5. Authorises the Chief Executive Officer to make any necessary changes to the draft 2024/25 Long Term Financial Plan document arising from this meeting, together with any editorial amendments and finalisation of the document's formatting and graphic design.

Discussion continued

CEO Undertaking – Summary Document - LTFP

In response to a query from Councillor Couros, the CEO gave an undertaking to provide Members with a summary document of the LTFP, to include the risk of controlling Council spending, prior to the Council meeting, that will be included in the public consultation documents.

The motion was then put and carried

7.2 Site Contamination Policy for Endorsement

Discussion ensued, during which Councillor Davis left the Colonel Light Room at 6.29 pm.

It was then –

Moved by Lord Mayor,
Seconded by Councillor Hou -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the Site Contamination Policy as contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.
2. Revokes the Site Contamination Policy 2013.
3. Authorises the Chief Executive Officer, or delegate, to make typographical, syntactical and technical amendments to the Site Contamination Policy 2024 contained in Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.

Discussion continued

The motion was then put and carried unanimously

7.3 Code of Practice for Meeting Procedures Review

Discussion ensued, during which:

- Lord Mayor left the Colonel Light Room at 6.31 pm and re-entered at 6.32 pm.
- Councillor Davis re-entered the Colonel Light Room at 6.32 pm.

It was then –

Moved by Councillor Martin,
Seconded by Deputy Lord Mayor, Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda of the City Finance and Governance Committee held on 17 September 2024, subject to the inclusion of an additional part (112) to read as follows:
 112. If a Council Member arrives later than 15 minutes following the commencement of a Council meeting, or leaves more than 15 minutes prior to the conclusion of a Council meeting, then this attendance record will be included in the monthly report to the Council which notes a summary of meeting attendances by Council Members.
2. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda for the City Finance and Governance Committee held on 17 September 2024.

Discussion continued, during which with the consent of the mover, seconder and the meeting:

- Part 1 of the motion was varied to replace '15 minutes' with '30 minutes'.
- The motion would read as follows and be taken in parts:

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda of the City Finance and Governance Committee held on 17 September 2024.
2. Include an additional part 112 in the Code of Practice for Meeting Procedures (with subsequent paragraphs being renumbered), to read as follows:
'112. If a Council Member arrives later than 30 minutes following the commencement of a Council meeting, or leaves more than 30 minutes prior to the conclusion of a Council meeting, then this attendance record will be included in the monthly report to the Council which notes a summary of meeting attendances by Council Members.
3. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Code of Practice for Meeting Procedures as contained in Attachment A to Item 7.3 on the Agenda for the City Finance and Governance Committee held on 17 September 2024.

Part 1 of the motion, was then put and carried

Part 2 of the motion, was then put and lost

Part 3 of the motion, was then put and carried

7.4 Terms of Reference Review

Moved by Lord Mayor,
Seconded by Deputy Lord Mayor, Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Adopts the Terms of Reference and Meeting Procedures for the City Community Services and Culture Committee, City Planning, Development and Business Affairs Committee, City Finance and Governance Committee and the Infrastructure and Public Works Committee as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.
2. Authorises the Chief Executive Officer to make any typographical or syntactical updates as required to finalise the Terms of Reference and Meeting Procedures for the City Community Services and Culture Committee, City Planning, Development and Business Affairs Committee, City Finance and Governance Committee and the Infrastructure and Public Works Committee as contained in Attachment A to Item 7.4 on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024.

Discussion ensued, during which Councillor Martin raised a point of order in relation to comments made by Councillor Couros regarding administration transparency. Councillor Couros withdrew her comments.

The motion was then put and carried

7.5 Integrated Community Engagement Framework Update – End of year report

Moved by Lord Mayor,
Seconded by Deputy Lord Mayor, Councillor Snape -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the update on the progress of the Integrated Community Engagement Framework, and the activities undertaken between July 2023 to June 2024.
2. Notes that further updates on the progress of the Integrated Community Engagement Framework will be provided quarterly to Council Members via E-News.

Carried

8 Reports for Noting

Nil

9 Exclusion of the Public

Moved by Lord Mayor,
Seconded by Councillor Martin -

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE:

1. Having taken into account the relevant consideration contained in section 90(3) (j) and (g) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the City Finance and Governance Committee dated 17 September 2024 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 10.1 [Capital City Committee Update] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

The disclosure of information in this report would breach 'Cabinet in confidence' information presented to the Capital City Committee (CCC) established under the *City of Adelaide Act 1998* which has provided for a State/Capital City inter-governmental forum (the CCC) to operate and the associated duty of confidence and duty as a member of the inter-governmental forum.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information would divulge information provided on a confidential basis, and would be acting contrary to the CCC operational provisions, and could undermine the CCC operations and prejudice the position of the State Government and/or Council in relation to current/future proposals prior to State Government and/or City of Adelaide evaluation and deliberation.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the City Finance and Governance Committee dated 17 September 2024 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 10.1 [Capital City Committee Update] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (j) and (g) of the Act.

Carried unanimously

Members of the public and corporation staff not involved with Item 10.1 left the Colonel Light Room at 7.26 pm.

10 Confidential Reports for Recommendation to Council

10.1 Capital City Committee Update [S90(3) (g), (j)]

The meeting reopened to the public at 7.30 pm.

Item 10.1 - Capital City Committee Update

Confidentiality Order

In accordance with Section 91(7) and (9) of the Local Government Act 1999 (SA) and because Item 10.1 [Capital City Committee Update] listed on the Agenda for the meeting of the City Finance and Governance Committee held on 17 September 2024 was received, discussed and considered in confidence pursuant to Sections 90(3) (j) and (g) of the Local Government Act 1999 (SA), this meeting of the City Finance and Governance Committee orders that:

1. The resolution becomes public information in the Minutes of the Council Meeting.
2. The report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2030.
3. The confidentiality of the matter be reviewed in December 2025.
4. The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 7.30 pm

Councillor Elliott
City Finance and Governance Committee Deputy Chair

Documents Attached:

Nil